



# Grow your Business with Quickbooks

## FOR SMALL BUSINESSES & ORGANIZATIONS

Every successful business is based on excellent products and services and a sound accounting system. Quickbooks offers the accounting platform that provides the following solutions.

1. It makes recording, organizing and reporting financial information easy to do.
2. You can manage
  - Sales – invoices are easy to prepare and send
  - Payroll – manage employee wages/salaries
  - Accounts payable – keeps you on track with your expenses.
  - Inventory – stay abreast of what you have.
3. Records are accessible from your desktop and via your mobile phone.
4. It provides all your business information in a click and helps you make informed decisions.
5. The software is easily customizable to meet your business needs.

### About This Workshop

This is a practical application workshop. Participants will practice the concepts taught in actual Quickbooks software. In addition to the benefits of Quickbooks outlined above, participants of this workshop will receive:

1. Quickbooks Reference Guide
2. Discount voucher for personalized support beyond the workshop date.

### Who Should Attend:

1. Micro & Small Business Managers, Treasurers of Associations, Churches, Clubs
2. Self-Employed Business Owners
3. Accounting Students

**Location** – St. Kitts-Nevis Chamber of Industry & Commerce, Horsford Road, Fortlands, Basseterre

**Date & Time:** Saturday January 27, 2018 from 8:30 – 12:00 noon.

**Cost** - \$100.00 per person

### How to Register

1. Complete a registration form and submit with payment to Chamber of Industry & Commerce.



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**quickbooks**®



## REGISTRATION FORM

This workshop will be held on Saturday January 27, 2018  
Chamber of Industry & Commerce, Horsford Road, Fortlands, Basseterre  
8:30 a.m. – 12:00 noon  
\$100.00 per person

NAME OF PARTICIPANT \_\_\_\_\_

NAME OF  
BUSINESS/ORGANIZATION \_\_\_\_\_

ADDRESS OF  
BUSINESS/ORGANIZATION \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

VIRTUAL  
PRESENCE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**PAYMENT IS DUE UPON SUBMISSION OF THIS FORM**  
REGISTRATION CLOSING ON THURSDAY JANUARY 25, 2018  
SIGN UP EARLY (BY JANUARY 19) TO RECEIVE SPECIAL BONUS